



JOAN BLACK SCHOLARSHIP AWARD PROFESSIONAL DEVELOPMENT & ADVANCEMENT

GUIDELINES FOR ELIGIBILITY

The Association of Fundraising Professionals (AFP) supports fundraising professionals through education and training. The Calgary & Area Chapter of AFP will increase accessibility to educational programs by offering financial reimbursement to individuals to attend courses, conferences, and workshops relevant to fundraisers and offered locally, nationally and internationally.

The Board of Directors of the Calgary and Area Chapter designates funds raised annually through National Philanthropy Day for the purpose of supporting professional development opportunities. To encourage as many individuals as possible to attend professional development programs, applicants are eligible to receive one allocation for financial reimbursement every other year.

The Joan Black Scholarship is awarded to an AFP Member in good standing to attend the annual AFP International Conference (ICON). The award is named for Joan Black, Outstanding Fundraising Professional 2009 whose contributions to the sector, the Chapter and to AFP International are models for every fundraising professional to exemplify.

To qualify for consideration, all applicants must complete the Application form. Candidates must meet the following criteria:

- **Be employed by, or volunteer for, a registered charity**
- **Scholarship is available to members in good standing of AFP**
- **The applicant must be employed as a full-time Fund Development professional**
- **Must not have received any other AFP Calgary and Area Chapter financial reimbursement in the past twelve (12) months**
- **The applicant is required to provide a brief summary report (500 – 1,000 words) on the professional development opportunity attended. This report is due within thirty days (30) of the event attended. This report may be published in an AFP newsletter or other publication**

The following criteria will be considered:

- **The number of years the applicant has been in the profession**
- **The applicant has never previously attended the course or conference for which the financial reimbursement will be applied**
- **The applicant's statement of anticipated benefits of attending the program**
- **The applicant's ability to impact their own organization**
- **The applicant's involvement with AFP**

Note: Applications that do not include all of these items are incomplete.
Incomplete applications will not be processed



JOAN BLACK SCHOLARSHIP APPLICATION

PART I – PERSONAL & EMPLOYMENT INFORMATION

PERSONAL INFORMATION					
Last Name			First Name		
Job Title/Position:			Employer:		
Current Business Address:			E-Mail Address		
City		Province		Postal Code	
Business Phone:		Cell Phone:	Business Fax:		
Are you a member of AFP?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you received the CFRE designation?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you received prior assistance from this fund?	<input type="checkbox"/> Yes <input type="checkbox"/> No
FUND DEVELOPMENT INFORMATION					
Are you currently employed in a Fund Development Position? <input type="checkbox"/> Yes <input type="checkbox"/> No				Number of years in the profession: _____	
If you are NOT employed full-time in a Fund Development Position, please outline the nature and extent of your responsibilities and activities in Fund Development:					
List below, in point form, all your volunteer activities with AFP Calgary and Area Chapter. Where applicable, list the capacity in which you were involved and time commitment					
Have you made a donation to the AFP Every Member Campaign (EMC) this year?					<input type="checkbox"/> Yes <input type="checkbox"/> No



PART II – BENEFITS OF ATTENDING ICON 2020

WHY DID YOU SELECT THE ICON 2020 FOR YOUR PROFESSIONAL DEVELOPMENT?
WHAT BENEFITS DO YOU EXPECT TO SEE AS A RESULT OF YOUR PARTICIPATION IN THIS PROFESSIONAL DEVELOPMENT ACTIVITY?
HOW WILL THE INFORMATION YOU GAIN FROM THIS COURSE OR EVENT BE PASSED ON / SHARED WITH OTHER PEOPLE INVOLVED IN YOUR ORGANIZATION?
LIST ANY PREVIOUS COURSES, CONFERENCES, SEMINARS OR TRAINING IN FUNDRAISING YOU HAVE PARTICIPATED IN:
1.
2.
3.
4.
5.
6.
7.



PART III – FINANCIAL INFORMATION / PROGRAM EXPENSES

Name:			
YOUR FINANCIAL INFORMATION INSTRUCTIONS: <i>All applicants applying for reimbursement must complete this entire section. Please attach supporting documents to verify anticipated expenses</i>			
EXPENSES:		RESOURCES:	
Registration, Tuition and/or Fees	\$	Indicate contributions from employer:	\$
Books and supplies	\$	Indicate personal contributions:	\$
Travel		Other contributors: <i>(please identify)</i>	\$
Accommodations	\$		\$
Meals	\$		\$
Miscellaneous Expenses (Itemized with description & amounts):	\$		\$
TOTAL EXPENSES	\$	TOTAL RESOURCES	\$

PART V – SIGNATURE / ENDORSEMENTS

APPLICANT DECLARATION	
<p><i>This information is collected under the authority of the Freedom of Information and Protection of Privacy Act, the Taxation Act (Canada) and the Statistics Act (Canada) to determine your eligibility for the reimbursement program. Please direct any questions about the use of this information to the Office Administrator, AFP Calgary & Area Chapter, Calgary, Alberta, Canada. Telephone: (403) 297-1033.</i></p>	
<p>By signing this application, I declare and acknowledge:</p> <ol style="list-style-type: none"> 1. That to the best of my knowledge and belief, I hereby verify that the information and summary of activities as submitted in this application are correct 2. That I, the applicant, meets the eligibility requirements as outlined in the AFP Financial Reimbursement Program guidelines 3. That I will be responsible for submitting a written report on the event covered by this application, so that the AFP Calgary and Area Chapter may share the benefit of this experience with other members. 4. That if I receive the Joan Black Scholarship my name may be published in the AFP Calgary and Area Chapter newsletter 5. That I understand the information provided on this application may be used for research and statistical analysis 6. That if any information is inaccurate, that any awards may be reassessed and/or withdrawn 	
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> Signature Date </div>	

PLEASE SEND YOUR COMPLETED APPLICATION TO INFO@AFPCALGARY.COM