



## 2025 NOMINATOR DISCLAIMER AND ENDORSEMENT

### A complete nomination package includes:

- **Nomination Form:** Contact information for nominee and nominating organization(s) online
- **Completed Nomination Questions** – 500 words per answer, including characters
- **ONE Letter of Support** from an external organization (not the primary or secondary nominating organization) uploaded with the online Nomination Form
- **Nominator Disclaimer and Endorsement (This document;** to be completed and uploaded as a pdf along with the elements above completed online.) with the Application checklist on page 2 completed and signed.
- **Nominee Disclaimer Form – completed and signed by the Nominee.**

**The Generosity of Spirit Awards and the Awards Luncheon are a critical element in our celebration of philanthropy in our community. We ask that you make every effort to ensure the following, and ask you to initial these three statements:**

\_\_\_\_\_ I have informed the Nominee that, if selected, they will be **invited to attend (or send a representative(s) of their choice) to the Generosity of Spirit Awards Reception** (*tentatively: Wednesday August 27, 2025*) and have agreed to do so.

\_\_\_\_\_ I have informed the Nominee that, if selected, they will be **required to attend the impact video shoot**– tentatively scheduled for late August/early September 2025. Due to Production costs and tight schedules, it is essential for Nominees to do their utmost to accommodate the video shoot. The date of the video shoot session is set by our video production company to allow them sufficient time for a smooth and timely process and a high-quality video. They will work to ensure that should you miss the designated appointment; other arrangements can be made. There may be a cost associated for this rescheduling.

\_\_\_\_\_ I have informed the Nominee that, if selected, they will be **required to attend the National Philanthropy Day® Celebration Event on Wednesday November 12, 2025**, and will engaged in a table-side conversation with the emcee and they have agreed to do so.



## Checklist

Please review the following items to ensure all requirements have been completed and sign below (Please check all that apply)

*(To be confirmed by primary nominating organization contact)*

- I have confirmed that the Nominee is willing to allow their name to stand for this Award (Nominee's signature is attached on the Nominee Disclaimer Form) and will attend the required events.
- I have asked the Nominee to complete the Nominee Disclaimer Form and have uploaded it with the application. ***Failure to have the nominee initial and sign the Nominee Disclaimer Form will disqualify your nomination***
- The Nominee is aware of the potential commitments being an Honouree carries and has signed the Nominee Disclaimer Form.
- I have informed the Nominee that their award application will stand for two years with the understanding and commitment that the nominating organization will contact the nominee to confirm and refresh the second year's application.
- I have included a quote from the Nominee referencing the importance of philanthropy in the Nominee's life or community.
- I have informed the Nominee that the **Chapter Executive Director and members** of Public media may contact them for an interview if selected and if so, they have agreed to be interviewed at a convenient time and date.
- I am aware and have informed the Nominee that, if selected as an Honouree for specific categories, their nomination may be submitted, at the discretion of the AFP Calgary & Area Chapter Executive Committee, for the corresponding AFP International Awards.

Completed by: \_\_\_\_\_  
(Name of person completing the Nomination) Title

Nominating Organization: \_\_\_\_\_

***NOTE: nominations that include information or materials in excess of what has been requested WILL be DISQUALIFIED***